

## Role Description | EFPSA Community Responsible

*Accountable to* | Secretary General

### *Purpose of the Role*

- Foster the well-being of individuals and teams within the EFPSA Working Community and strengthen the sense of community for the Working Community in general.

### *Main Responsibilities*

- Fostering the well-being of the Working Community through the “Well-being Project”.
- Researching, identifying and applying benefits of voluntary work within EFPSA.
- Maintaining and improving the internal communications in EFPSA.

### *Tasks*

- Organising and hosting online social meetings for the Working Community.
- Engaging in and creating regular (monthly) social events and challenges for the Working Community.
- Collaborating closely with the Internal Training Responsible and the Human Resources Responsibles in regards to the maintaining of the well-being of all teams.
- Coordinating, overseeing and further developing the “Well-being Project”.
- Collecting and sharing internal monthly updates of the Working Community to increase the visibility of accomplished work
- Participating in recommending improvements for the Working Community and implementing changes based on the evaluation process.

### *Requirements*

- Curiosity to learn about new tools, games and activities that could be applied to an online community
- Organisational skills
- Structured working style
- Strong command of the English language
- Proactive attitude, especially in the online environment
- Excellent communication skills
- Knowledge of EFPSA structure (preferably)

- Strong interest and knowledge of Community, Social, and Work Psychology (preferably)
- Aspiration for motivating others
- Creativity
- Willingness to develop and improve the role

Please note that roles in EFPSA are always being developed, therefore, there may be slight variations to this document since it was produced. If you would like to ask any questions, receive additional insight or state interest in this position, please contact the current Secretary General at [secretary@efpsa.org](mailto:secretary@efpsa.org).