

Role Description | Project Responsible for (A)live!

Team | Social Impact Initiative (SII)

Accountable to | Social Impact Coordinator; Vice President

Purpose of the Role

- Conducting, maintaining, evaluating, and developing the (A)live! Campaign of the Social Impact Initiative (SII).

Main Responsibilities

- To take responsibility for everything that happens under the name of “(A)live!” in collaboration with the SII Coordinator,
- To create the workshop(s) for (A)live! Campaign,
- To provide ideas for the improvement of the current projects and their organisation, as well as ideas for potential future projects,
- To actively search for ways of financing for the ongoing projects in collaboration with the Fundraising Responsible,
- To manage the official social media (Instagram) account of the campaign.

Tasks

(A)live! Related

- Write an evaluation report based on the evaluation forms in collaboration with the Data Analysis Responsible,
- Focusing on the development, improvement, and refinement of the (A)live! campaign through gathering and analysing the feedback received,
- Creating and updating the (A)live! materials so that they are high quality in collaboration with the Training Office,
- Managing the official social media (Instagram) account of the campaign,
- Taking care of the social media page of (A)live! (Instagram), including planning, researching, creating, and reviewing posts,
- Creating the call for and selecting the Local Coordinators,
- Hold an introduction meeting for all Local Coordinators,
- Mentoring Local Coordinators and through them volunteers too,
- Overseeing the reimbursement of the Local Coordinators after the end of the wave in collaboration with the Finance Officer,
- Delegating tasks to the Team Members, overseeing their work, being available to answer their questions,
- Actively searching for grants for the (A)live! campaign in collaboration with the



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General

- Helping the SII Coordinator in overseeing the (A)live! Campaign,
- Participating in online meetings, emails, and any other kind of team communication on various platforms,
- Communicating and collaborating with the External Relations Coordinator on external projects in relation to the Campaign,
- Contributing to the team's action plan and working towards its realisation,
- Delegating tasks to the Team Members.

Requirements

- A strong command of the English language,
- Time management skills,
- Organisational and project management skills,
- Assertive communication with both externals and internals,
- Proactive approach,
- Delegation and feedback skills,
- Motivational skills,
- Good communication skills both written and spoken,
- Expressed interest in ongoing issues in society, especially regarding suicide prevention.

Please note that EFPSA's roles are always being developed, therefore, there may be slight variations to this document since it was produced. If you would like to ask any questions, receive additional insight or state interest in this position, please contact the current Social Impact Initiative Coordinator at socialimpact@efpsa.org or the Vice President at vicepresident@efpsa.org.