

## **Role Description** | Study & Travel Abroad Team Member

*Team* | Study & Travel Abroad (STA) Service

*Accountable to* | Study & Travel Abroad (STA) Coordinator;  
Academic Affairs Officer

### *Purpose of the Role*

- To support the team in promoting and facilitating work done by the Study & Travel Abroad Service. A Team Member can express interest in one area of the Service and work hand in hand with the Responsible for that section of the Service.

### *Main Responsibilities*

- To promote the Service on social media, amongst the EFPSA working community and amongst European psychology students
- To work in line with the team's Action Plan
- To support the team in executing specific tasks

### *Tasks*

- Participating in online meetings
- Follow-up of incoming emails and the Discord channels, regular communication with the Responsibles.
- Contributing to the team's action plan and working towards its realisation
- Maintaining and keeping the Study and Travel Abroad social media accounts up-to-date
- Sharing/bringing new ideas for the improvement of the current and development of the future projects



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Psychology Students' Associations*



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### *Skills and Requirements*

- Writing skills
- Creativity
- Problem solving skills
- Teamwork skills
- Organisational skills
- Time management skills

Please note that EFPSA's roles are always being developed, therefore, there may be slight variations to this document since it was produced. If you would like to ask any questions, receive additional insight or state an interest in this position, please contact the current STA Coordinator on [sta@efpsa.org](mailto:sta@efpsa.org) or the Academic Affairs Officer on [academic@efpsa.org](mailto:academic@efpsa.org).