

## Role Description | Local Coordinator

An EFPSA Social Impact Initiative (SII) Local Coordinator (LC) is a contact person between their National Coordinator (NC) and local volunteers (and the EFPSA SII team if needed). It is a position for people who are interested in implementing or further developing the “Mind the Mind - *to Combat the Stigma of Mental Disorders*” campaign in their region/city.

The LC's main responsibilities:

- Gather and coordinate a local group of volunteers on behalf of EFPSA SII.
- Closely collaborate with their NC.
- Be present in regular meetings with the NC and share information about the local campaign with them.
- At the end of the wave, help the NC find their successor and new potential LCs for the next wave, enabling the campaign to grow even more.
- Provide volunteers with materials, guidelines, and information, and distribute tasks between them.
- Promote the project among potential volunteers and participating schools and other organisations.
- Contact schools and other organisations and arrange a schedule for the workshops to take place.
- Arrange, schedule and, if necessary, deliver training sessions for all volunteers.
- Manage the evaluation process.

All Local Coordinators from the same country will have a National Coordinator that will guide them and help them with their tasks throughout the whole mandate. If needed, they will also be able to contact the SII team.

The rough timeline includes:

- **September/Beginning of October:** Contact previous LC(s) and volunteers; Gather new volunteers.
- **Mid-October:** Contact institutions for potential workshops.
- **November:** Organise training for new volunteers.
- **January:** Fill out the midterm evaluation form.
- **May/June:** Help find new potential LCs.
- **Until June:** oversee the workshops delivered.
- **June:** Fill out the final evaluation form.

For any questions, contact us via [socialimpact@efpsa.org](mailto:socialimpact@efpsa.org).